



If you have any questions or concerns, please call Tom MacVeigh at (859) 386-7513. We are excited about the 2008 Cincinnati Celtic Festival and hope to hear from you soon.

**Return Application via fax to:** Tom MacVeigh 859-392-4381

**Make Checks Payable to:** Cincinnati Celtic Festival and send to:

Cincinnati Celtic Festival  
P.O. Box 42347  
Cincinnati, OH 45242

**2008 CINCINNATI CELTIC FESTIVAL  
COMMERCIAL FOOD VENDOR APPLICATION**

**AGREEMENT AND RELEASE**

This Agreement and Release, entered into by and between the Cincinnati Celtic Festival LLC (CCF) and \_\_\_\_\_ (VENDOR) includes the following provisions:

1. **VENDOR** agrees to pay to **CCF** \$ \_\_\_\_\_, payable at the time of execution of this agreement, as valuable consideration for **CCF's** permission for **VENDOR** to display and sell food items during the 2008 Cincinnati Celtic Festival to be held on September 12<sup>th</sup> and September 13<sup>th</sup>, 2008 at Yeatman's Cove, Cincinnati, Ohio.
2. **VENDOR** assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to **VENDOR'S** displays, equipment and other property brought upon the premises of **Yeatman's Cove** and shall indemnify and hold harmless the Cincinnati Celtic Festival, Cincinnati Folk Life, Friendly Sons of St. Patrick Foundation, the City of Cincinnati and the Cincinnati Public Recreation Commission, their agents, employees and volunteers from any and all such losses, damages and claims.
3. **VENDOR** will receive a **maximum of five (5) weekend passes** for admission into the CCF. These passes will be required for entry into the festival grounds. Anyone without a pass will be required to pay the normal daily admission price for entry into the CCF area. **VENDOR** may purchase additional passes for use by their assistants.
4. I have read the enclosed Exhibit Policy and agree to abide by all rules and regulations of the CCF.

This Agreement and Release is entered into this \_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
**Vendor's Authorized Representative**  
(print name and title)

\_\_\_\_\_  
**Vendor Signature**

\_\_\_\_\_  
**CCF Authorized Representative**  
(print name and title)

\_\_\_\_\_  
**CCF Signature**

*Date Application Received by Cincinnati Celtic Festival:* \_\_\_\_\_



**Cincinnati Celtic Festival**

P.O. Box 42347  
Cincinnati, OH 45242

Dear Exhibitor,

The Board of Directors of the sixteenth *Cincinnati Celtic Festival* is pleased you will be participating. This year's festival is presented by The Friendly Sons of St. Patrick Foundation at Yeatman's Cove on the Serpentine Wall along Cincinnati's riverfront. The event is Friday evening, September 12<sup>th</sup>, from 5:00 p.m. until 11:00 p.m., and Saturday, September 13<sup>th</sup> from 12:00 noon until 11:00 p.m.

**Set Up:**

Set up begins Friday, September 12<sup>th</sup> from 8:00 a.m. – 3:00 p.m. A map is attached with directions to Yeatman's Cove. **You will enter the festival grounds at Butler Street "Vendor/Performer Drop-off"**. Please leave your vehicle on Butler Street and come to the **Vendor Check-In** located directly ahead of you at the Festival Information Booth. There will be a "Vendor Check-In" sign on the tent. There you will receive your food vendor packet and exhibit location. There will be a map in your packet showing the location of your space. A committee member will be there to assist you. Feel free to call my cell phone 859-322-6212.

Food vendors will access their booth location by using the service road behind the food concession area. **The service road will be strictly controlled by festival personnel the entire weekend.** Upon entering the festival grounds from Butler Street you will immediately turn right onto the service road. Do not block the main pathway as other vehicles may need to pass to get to their location. **We will provide a refrigeration truck that you may use as a "cold storage commissary" and have ice available to be purchased if needed throughout the weekend. You will be allowed to park one supply truck on the service road during the weekend. Placement will be determined by festival personnel.** You will have controlled access to the service road all weekend if needed.

For **Friday set up** please make sure you arrive early enough to do so. **All booths must be set up no later than 3 p.m. with all vehicles in place at that time. There will be no exceptions. On Saturday you will need to be in your booth and ready to open no later than 12:00 noon.**

### **General Rules and Regulations:**

All food vendor booths will be located on a large concrete pad. **If you are providing your own tent it must be secured by portable weights and/or sandbags. NO EXCEPTIONS.**

**Security within the festival grounds will be provided on Friday and Saturday night.** The Cincinnati Celtic Festival, Cincinnati Celtic Festival LLC, The Friendly Sons of St. Patrick Foundation LLC, the City of Cincinnati and the Cincinnati Public Recreation Commission will not be responsible for, or liable in any way, for damage to, including weather, or theft of vendor's merchandise or person. You must insure your items through your own policy.

Individual booth assignments are made at the discretion of the Vendor/Exhibitor Coordinators to allow for a mixture of food and beverage provided in each food area. Yeatman's Cove is a park setting with lamp posts throughout the park. Sunset is 7:47 p.m. the weekend of the festival. Electric is available at all vendor spaces if you want to bring additional lighting for your booth. Please bring a heavy duty, outdoor grade extension cord with you at least 50 feet long.

### **Admission Policy:**

In your vendor packet you will find your allotted number of weekend admission passes and parking passes for the festival. **You must let us know how many you need in advance.** You will need a parking pass to enter your designated parking area on Friday and Saturday. More information regarding that location will be provided in your packet.

Upon arrival on Friday and Saturday you will need to present your admission pass at the west or east admission gate. Your pass will be punched and returned to you.

**If someone arrives and has forgotten their pass they will be required to pay the normal festival admission fee of \$7.00 to enter the festival grounds. There will be no exceptions!**

If you wish to purchase additional weekend passes for your volunteers before the festival please mail a check to Cincinnati Celtic Festival to cover the cost of the passes. Additional weekend passes are \$10.00. All of your workers will need to have a pass or pay when they arrive.

### **Tear Down:**

The City of Cincinnati Public Recreation Commission does not allow vehicles to re-enter the festival area until **after the festival officially ends.** The last performance should end

at approximately 11:00 p.m. on Saturday. **Hand trucks may be utilized after 11:00 p.m. to remove merchandise to a vehicle outside the festival grounds if necessary.**

You must adhere to the procedures mandated by the City of Cincinnati Public Recreation Commission. Attached you will find a copy of their Rules and Regulations.

Please visit the festival website at [www.cincinnati-celtic-fest.com](http://www.cincinnati-celtic-fest.com) . If you have any questions prior to your arrival please contact Tom MacVeigh at tom.macveigh@fmr.com 859-322-6212 (cell).

Very truly yours,

**Thank you for supporting the  
Cincinnati Celtic Festival!**

Tom MacVeigh  
*Food and Beverage Coordinator*  
*Cincinnati Celtic Festival*

Michael Carr  
*Food and Beverage Coordinator*  
*Cincinnati Celtic Festival*